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| The Lincoln Higher Education Research Institute (LHERI) has been established to foster and support existing and new higher education research at Lincoln; providing a platform for excellent and useful research being undertaken at the University (independently or with external partners). As part of LHERI’s aims to develop expertise and impact through support and guidance to colleagues and by facilitating effective internal and external partnerships, LHERI is opening a call for bids for internal research funds. These funds are intended to support new research that will advance understanding of higher education.  Applications open on 4th June and close at midnight on 1st October.  We aim to advise all applicants as to the outcome of their submission by 31st October 2018  Please read the guidance notes before completing and submitting an application for funding:  <http://heri.blogs.lincoln.ac.uk/awards-guidance-notes/>  Fields marked with \* are mandatory | | | | | | | | | | | | | | | | | |
| Name of lead applicant\* | | | | | | | | | | | | | | | | | |
| Job Title\* | | | | | | | | | | | | | | | | | |
| Department or School\* | | | | | | | | | | | | | | | | | |
| Please provide details of collaborators, both staff and students.  For staff please include their name, job title and school.  For students please include their name, course and level of study. | | | | | | | | | | | | | | | | | |
| Title of proposed research project\* | | | | | | | | | | | | | | | | | |
| Aims and objectives (please keep under 150 words)\* | | | | | | | | | | | | | | | | | |
| Scheme of research: Please describe the rationale, description, key issues and research questions that you will cover (please keep under 750 words)\* | | | | | | | | | | | | | | | | | |
| Proposed methods: please indicate the proposed methods you will be using to carry out your research (please keep under 300 words)\* | | | | | | | | | | | | | | | | | |
| PROJECT FIT  Please specify the key themes that your research will address (please keep under 100 words) | | | | | | | | | | | | | | | | | |
| RESEARCH BENEFIT: Please describe how your research will benefit and will further the understanding of higher education (please keep under 100 words) | | | | | | | | | | | | | | | | | |
| ETHICAL PROCEDURES  LHERI requires that you follow the University’s ethical guidelines and procedures.  I have read and will follow the University of Lincoln's ethical guidelines\* | | | | | | | | | | | | | | | | | |
| ETHICAL PROCEDURES  What ethical issues may arise in relation to your proposal and how might these be addressed? How will you gain ethical approval for this research? (200 words max)\* | | | | | | | | | | | | | | | | | |
| MILESTONES, TARGETS AND TIME PLAN Please set down a time plan with milestones over the period 1st Nov 2018 to 28th June 2019\* | | | | | | | | | | | | | | | | | |
| **Activity** | **Nov** | | **Dec** | | **Jan** | | **Feb** | | **Mar** | | **Apr** | | | **May** | | **Jun** | |
| Example | x | | x | |  | |  | |  | |  | | |  | |  | |
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| BUDGET  Please specify the costs which would be associated with your research and when you intend to draw on the research award budget.  Please specify the activity, the estimated cost and the projected date when this be drawn from the budget.\* | | | | | | | | | | | | | | | | | |
|  | | **Nov** | | **Dec** | | **Jan** | | **Feb** | | **Mar** | | **Apr** | **May** | | **June** | | **Total** |
| Example | | Incentives £200 | | Transcription £150 Approx | |  | |  | |  | |  |  | |  | | £350 |
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| SUMS REQUESTED FROM OTHER SOURCES if applicable, please advise the fund or organisation, amount requested and the result or the date that you expect to hear a result | | | | | | | | | | | | | | | | | |
| PROPOSED OUTCOMES AND OUTPUTS: Please describe what outcomes and outputs will be achieved by carrying out this research: such as publications, website, conference presentations etc. (please keep under 150 words)\* | | | | | | | | | | | | | | | | | |
| EVALUATION PLAN: Please describe how you plan to evaluate the research project (please keep under 200 words)\* | | | | | | | | | | | | | | | | | |
| Reference List (Optional) Not included in the word count | | | | | | | | | | | | | | | | | |
| LINE MANAGER SUPPORT: We will contact your line manager with a copy of your application for their comments and to confirm their support. Please provide their details below\*  Name:  Job Title:  Email: | | | | | | | | | | | | | | | | | |

Please email application to [LHERI@lincoln.ac.uk](mailto:LHERI@lincoln.ac.uk) by midnight Monday 1st October 2018