



LINCOLN HIGHER EDUCATION RESEARCH INSTITUTE

Awards Guidance - Lincoln Higher Education Research Funds 2017-18

The Lincoln Higher Education Research Institute (LHERI) has been established to foster and support existing and new higher education research at Lincoln; providing a platform for excellent and useful research being undertaken at the University (independently or with external partners). As part of LHERI's aims to develop expertise and impact through support and guidance to colleagues and by facilitating effective internal and external partnerships, LHERI is opening a call for bids for internal research funds. These funds are intended to support new research that will advance understanding of higher education.

Applications open on 1st July 2017 and close at midnight on 2nd October 2017

We aim to advise all applicants as to the outcome of their submission by 27th October 2017

Please read these guidance notes before completing and submitting an application for funding.

Outline

For the first year of these research awards, LHERI, with support from the Lincoln Academy of Learning and Teaching, is offering a number of research awards to a maximum of £750.00 each. The awards will be made primarily for research focused on key issues within higher education and reflected in the University's Strategic Plan, typically this may include;

- Interdisciplinarity and interprofessional education
- 24/7 campus
- Technology enhanced learning / digital engagement
- Resilience in higher education
- Supporting confidence in students
- Collaboration and partnership approaches
- Inclusivity

However, these themes are broad and submissions outside of these themes will not be discounted.

The aim of these awards is to probe gaps in present research knowledge, to evaluate innovative practices or offer new research evidence on some key issues. LHERI hopes both to stimulate new research and add to the research or evidence knowledge base. These small awards are intended to stimulate, support and encourage colleagues who are undertaking or considering undertaking research into higher education.

Timescales

Date	Action
1 st July 2017	Soft launch of Lincoln Higher Education Research Awards – call for applications open and publicised online
31 st July, 30 th August, 27 th September 2017	Drop in Sessions with Dr Karin Crawford: 31 st July 10-12 noon, 30 th August 1-3pm, 27 th September 2-4pm Held in One Campus Way First Floor Meeting Room for applicants who need any advice or guidance on completing their bid for funding.
20 th September 2017	Further promotion for Research Awards alongside dissemination of 2017 UROS and SEED projects at LALT launch event.
2 nd October 2017	Deadline for applications, midnight Monday 2nd October.
27 th October 2017	Panel outcome announced
1 st November 2017	Projects begin
January 2018 (tbc)	Award recipients networking event
March 2018 (tbc)	Award recipients networking event
31 st May 2018	Research dissemination event (projects do not have to be fully completed at this point) Launch of 2018/19 Fund
29 th June 2018	Final research report deadline

Selection criteria and process

The research awards are intended to support work of an empirical nature, which have the potential to make a contribution to the field of higher education research. Applications are welcome from all members of staff and post-graduate research students. This fund aims to act as a pump-primer to support projects to potentially lead into external funding.

Application process

The application form is available separately <http://lincn.eu/heraward17>

Applicants are requested to detail the scheme of research, proposed methods, time plan, budget, proposed outcomes and outputs, and research benefits. Applicants will also be asked to address any ethical issues arising from their research proposal as part of the application process. Support from line-manager is required for all applications.

Your Finance Business Partner will be able to assist you with queries regarding costings for buying out your time, student payments, transcriptions etc.

As detailed in the timeline above, Dr Karin Crawford will be available for advice and guidance on completing applications at 3 drop in sessions as follows:

31st July 2017 – 10-12 noon

30th August 2017 – 1-3pm

20th September – 1-3pm

All drop in session will be held in the One Campus Way First Floor Meeting Room.

Completed applications must be submitted by 2nd October, 2017

Review Process and Assessment

Each application will be reviewed by a minimum of two reviewers, who are experienced researchers in this area. Review outcomes will be considered by a selection panel drawn from Fellows of the Institute who will determine the awards; their decision will be final. The Institute's commitment to capacity building in higher education research and in developing a body of new research of wide application will be important factors in the selection criteria.

The panel will be assess the bids by consideration of the

- Clarity of the aims of the study
- Conceptual framework for the study, and relevance to the known research evidence or literature
- Suggested research methods or approach, including ethics
- Feasibility of the study in the terms of the timescale
- Collaborative nature of the project, including engagement of students and/or interdisciplinary proposals
- Likely impact of the study on policies or practices in higher education through dissemination
- Budget which is realistic and full-costed

Using the research award funds

Research award funds may typically be used for the following:

- Bursaries to students for participation in the project
- Reasonable travel and subsistence costs
- Purchase of consumable items
- Cost of transcription of qualitative data
- Costs of attending relevant conferences
- Release of time from teaching, research or service duties

Requirements from supported research projects

Award recipients will be required to produce the following:

a) Report:

A final report on completion of the research using the provided pro forma (29/6/2018).

b) Outputs: (up to 12 months after submission of final report)

- Minimum of one output for an academic audience (such as a conference presentation, journal article or book chapter)
- Provide a short article for the LHERI newsletter and a blog post for the LHERI website.

Support and monitoring

Colleagues in the Institute are available to provide guidance and support for all applicants and for funded projects as they progress. Award holders will be required to provide regular updates



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on progress against milestones and expenditure plans. Award holders are also asked to attend two internal networking events, organised by the Research Institute, over the period of the research; the Institute reserves the right to withdraw funding where a project does not make adequate progress as planned and is not drawing down the expected expenditure as detailed in the application form.

Further information

Applicants wishing to discuss any aspect of their proposal or seek advice on eligibility should contact LHERI@lincoln.ac.uk